



LLB ENTERPRISES

Integrity. Innovation. Service Excellence.



## CAPABILITIES

LLB Enterprises is a minority, woman-owned consulting firm specializing in program management, conference and meeting planning and tradeshow execution, operating in Stafford, VA since 1999. LLB has over 30+ years of hands-on experience servicing associations, government agencies and corporations.

## MISSION

Our mission is to offer our clients innovative solutions to some of their greatest business challenges including, strategic conference planning, business development, program and financial management and studies and analyses. We are dedicated to anticipating the needs of each client, and executing each deliverable with precision and an astute attention to detail, while upholding ourselves to the highest standard of professionalism.

With integrity, LLB positions itself between the government and private sector at the "operational" level, where innovation is key, acquisitions take place and government policy and business service excellence is vital.

## SERVICES

### Program Management

- ◆ Business development
- ◆ Business and process improvement consultations
- ◆ Financial management
- ◆ Coordination of timely completion of projects
- ◆ Strategic planning
- ◆ Studies and analyses

### Conference Management

- ◆ Budget Preparation
- ◆ Contract Negotiation and Management
- ◆ Planning and On-Site Management
- ◆ Program Marketing and Outreach
- ◆ Registration
- ◆ Trade Show Exhibit and Management
- ◆ Site Selection
- ◆ Virtual Event Planning and Management

## CONTACT US

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## COMPANY PROFILE

- ◆ System for Award Management (SAM)
- ◆ Certified Meeting Professional (CMP)
- ◆ Digital Event Specialist (DES)
- ◆ National Coalition of Black Meeting Professionals (NCBMP)
- ◆ Professional Convention Management Association Member (PCMA)
- ◆ American Society of Association Executives (ASAE)
- ◆ Company Structure - Limited Liability Company (LLC)

## SERVICE CODES

- ◆ NAICS Code: 541611 – Administrative Management and General Management Consulting Services
- ◆ NAICS Code: 561920 – Conferences and Tradeshow Management



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**FOR ADDITIONAL INFORMATION** on how LLB Enterprises can help you solve your business challenges, please visit [www.llbenterprisesllc.com](http://www.llbenterprisesllc.com)